



2021 Cowboy Way Crossroads – Vendor Application & Contract

held at Fort Concho, 630 S. Oakes Street, San Angelo, Texas 76901

A 1-Day Event (prior to Live Evening Concerts)

Show Date and Times:

Saturday, May 1, 2021 Noon to 7PM

Load In: Saturday, May 1, 2021, 9:00AM to 11:45AM

NO LATE ARRIVALS!

Load Out: Saturday, May 1, 2021, 7:16PM to 11:00PM

("Show No Trace" policy)

Vendor Space Application

Please Print

Business or Organization: _____

DBA: _____

Contact: _____

Cell: _____ eMail: _____

Address: _____

City: _____ State: _____ Zip: _____

Federal Tax ID (EIN): _____ State Sales Tax* Permit #: _____ State: _____
(or Social Security #)

Briefly describe items for sale (i.e., memorabilia, fine art...) _____

Space Options:

of Spaces x Space Rate = Total

A) 8' x 10' Space (approx; Outside, Covered Porch – 8' depth, space only) _____ x \$35 = _____

B) 10' x 10' Space (Outside, Parade Grounds, space only) _____ x \$25 = _____

Please Note: Any Food Sales (other than sealed, pre-packaged) must be approved in advance & have a Health Permit, as Fort Concho has contracted caterers. Call Leslei, 580.768.5559 with any questions. Attach a copy of your health permit as required by the City of San Angelo, County of Tom Green, Texas.

Electrical Access is *Not* available for this event.

Supplies: Tables, Chairs, Tents, and set up/take down (prices are for the duration of the event — 3days, *not* per day)

C) 8ft. folding table, \$28.00 each Qty: _____ x \$28.00 = _____

Folding chairs, \$8.00 each Qty: _____ x \$ 8.00 = _____

10ft. x 10ft. tent, \$200.00 each Qty: _____ x \$200.00 = _____

Tent Set up/Take down, \$150.00 Qty: _____ x \$150.00 = _____

(you may choose to set up/take down a rented tent yourself)

Supplies Subtotal: \$ _____

D) Add 3% if paying with credit card (processing fee) Supplies Subtotal x 3% = Processing Fee \$ _____

TOTAL DUE: (Space + Supplies + Credit Card Processing Fee) \$ _____

Payment: Check Credit/Debit Card # _____

Check # _____

MC Visa Discover Am Ex

Billing Zip Code: _____ Expiration Date: _____ (mm/yy) CVV Code: _____

Authorized Signature (initial/date 4 electronic signature)

Print Name

Date

Make Checks payable to “Cowboy Way Crossroads” Mail to: Cowboy Way, PO Box 1462, San Angelo, TX 76902–1462.

To Pay Online via Paypal.com, email address account is “usefulartonline@gmail.com” in memo, put booth rental, then email form to cowboywayfest@gmail.com. For questions, call Leslei Fisher, 580–768–5559.

Contract: The Cowboy Way Crossroads is sponsored by the San Angelo Visitors & Convention Bureau and presented by Oleeta Jean, LLC. (event organizer). Fort Concho is the leasing agent for the event space to the Cowboy Way Crossroads. By Signing below, I

_____ declare I am a legal representative of the company/organization:

_____ and I accept the terms and conditions outlined in this document.

By vending at the Cowboy Way Crossroads event, I (we—applies to all persons registered herein) hereby agree to indemnify and hold forever harmless the Cowboy Way Crossroads, it’s organizers, staff, vendors, and volunteers, Fort Concho National Historic Landmark and it’s representatives, staff, volunteers, and vendors, the San Angelo Visitors and Convention Bureau and it’s representatives, staff, and volunteers, the City of San Angelo and it’s representatives and staff, or Oleeta Jean, LLC and it’s representatives against any loss from any claims, demands, or actions that may hereafter at any time be made or brought against The Cowboy Way Crossroads on behalf of any illness (i.e., SARS-CoVid 19, but not limited to), injuries, demands, or claims of any nature, sustained or arising in the consequence of any attendance, accident or injury, demands, damages, or claims of any nature, arising from the event. I (we, meaning, all persons registered herein) agree to these terms by our attendance at the Cowboy Way Crossroads. (In Plain English) By attending you accept that you’re responsible for anything that happens to you. The organizers and City are not responsible.

By signing below, I acknowledge I have received, read, and I agree to abide by the 2021 Cowboy Way Crossroads Vendor regulations as stated.

Authorized Signature _____

Date _____

2021 Cowboy Way Crossroads Event Vendor Rules and Regulations

Thank you for participating! We hope you have a very successful event and would love to see you again next year!

Contact: Leslei Fisher, Event Coordinator, **580.768 5559**, Cowboy Way, PO Box 1462, San Angelo, TX 76902

Event Location: Porches of Barracks 5 & 6 @ Fort Concho, 630 S. Oakes St., San Angelo, TX 76903

In Case of Emergency: dial **911** then phone event coordinator, 580.768.5559 or 702.219.6617

1. PARTIAL REFUND (75%) for cancellations prior to September 1, 2021. 50% Refund in canceling September 1 – 20, 2021. No Refund after September 20, 2021. If cancellation is necessary, vendor may choose to reassign booth with approval of the event coordinator, Leslei Fisher.
2. VENDORS’ RESPONSIBILITIES: Vendors are expected to conduct themselves in a manner complimenting the festival. Vendor assumes full responsibility for any loss or damage to their person or property and release promoter(s) from any liability arising from theft, vandalism, or any manner of loss or injury. Vendors are responsible to clean up their space area after the event and are expected to “leave no trace” as if they were never present.
 - Accidents do happen, dial 911, then contact the Event Coordinator immediately: 580.768.5559.
 - Damage is the responsibility of the Vendor. Spaces not cleaned or with damage will be sent a bill for cleaning or damages.
 - Failure to pay will prevent Vendor from participating at all future events and will be pursued to the extend allowed by law.
3. PARKING & UNLOADING: Vendors loading/unloading will be indicated with signage, please unload quickly and **move your vehicle** so the next person may unload. Please, leave access Open at all times.
4. *SALES TAX: **San Angelo’s Sales tax rate is 8.25%**. All Exhibitors who do not have a valid TX Sales Tax Permit are required by the State of Texas to fill out an Exhibitor Daily Sales Tax Report and submit it and your sales tax payment to the promoter. Exhibitors with a valid Texas Sales Tax Permit Must still provide a copy of the Exhibitor Daily Sales Tax Report to the promoter but will pay the sales tax directly to the Texas Tax Commission as usual. Exhibitor Daily Sales Tax Report forms will be available from the Event Coordinator. A list of Vendors’ names, addresses, telephone numbers, and FEINs *will* be turned into the Texas Tax Commission.
5. SECURITY: Extra City of San Angelo Police patrols are requested for the duration of the Cowboy Way. Although every precaution will be taken, there is no guarantee as to the safety of Exhibitor merchandise / property. Appropriate insurance is recommended. On-site *dry* RV Parking available to vendors. Please let us know your intentions—especially if needing after hours access.
6. INSURANCE: The event is NOT covered for vendor losses. It is highly recommended Vendors purchase their own insurance to assure proper protection in case of accident, damage, and/or theft. Please report even the most minor of incidents to the event coordinator, Leslei Fisher.
7. The Event Coordinator, Leslei Fisher of Oleeta Jean, LLC., reserves the right to enforce &/or interpret the Rules and Regulations and make final judgment without exception. Vendors agree by submission of payment to comply with show policies, Rules & Regulations, and the terms & condition as stated herein and in the Application Contract. The Event Coordinator reserves the right to restrict, modify, or expel without refund any exhibit that it deems undesirable or in non-compliance.